

# Liberty High School

100 Liberty Minutemen Drive  
Bedford, VA 24523

Phone (540) 586-2541

Fax (540) 586-7720

Family educational trips or vacations which require students to be absent from school must be pre-arranged. Students are responsible for securing any and all make-up work from their teachers prior to the trip. Parents and students must be aware of the probable effect of extended absenteeism and its direct relationship to educational success. While a student may be allowed to make up missed work, the missed classroom instruction may be difficult to completely recover. Experience has shown that occasionally students have difficulty with tests upon returning from extended trips. **PRE-ARRANGED TRIP DAYS DO COUNT TOWARDS DAYS ABSENT IN COMPUTING EXAM EXEMPTIONS AT THE END OF THE YEAR.**

STUDENT NAME: \_\_\_\_\_ GRADE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATES OF PROPOSED TRIP:

FIRST DAY ABSENT: \_\_\_\_\_ THRU \_\_\_\_\_

PURPOSE OF TRIP: \_\_\_\_\_

Block	Subject	Teacher	Initials/Comments
1A			
2A			
3A/B			
4A			
1B			
2B			
4B			

If you choose to have your son/daughter miss this time, the student will be responsible for making the necessary arrangements with teachers to make up any missed work.

Signed:

Parent: \_\_\_\_\_

Student: \_\_\_\_\_

Administrator: \_\_\_\_\_